

# AM I READY TO CONTACT A RESEARCHER?

Scholars and archives are valuable resources when conducting research. Before you reach out, follow this checklist to ensure you get the most out of your partnership.

## THINGS TO CONSIDER

1

### PREPARE

Complete our Research Guide to help focus your questions.

2

### REVIEW

Make sure you have enough background knowledge to talk about your topic.

3

### CONTACT

Brush up on your phone call/email etiquette, and don't forget to thank them!

4

### REFLECT

Use the expert's insight to guide your research, find new sources, and refine your thesis.